

STATINTL

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6. PUBLICITY (UNUSUAL OR UNFAVORABLE)

In all incidents which may result in significant, unusual or unfavorable publicity, the Security Duty Officer will immediately contact the Senior Duty Officer and the Assistant to the Director. An Incident Report Form will be completed. The Security Duty Officer will monitor the news media and supply, on the next working day, relevant information to the Assistant to the Director.

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10. PHYSICAL SECURITY EMERGENCIES

The Chief, Physical Security Division or the Chief, Headquarters Security Branch will be contacted by the Security Duty Officer in connection with any of the following problems or situations:

(a) A report that Agency classified information has been found outside the Agency by other than an authorized custodian.

(b) Any evidence of a physical penetration of CIA premises (confirmation of this evidence requires that the Director of Security be called immediately).

(c) Any evidence of an unauthorized entry into a CIA building.

11. BOMB THREATS AND OTHER THREATS TO AGENCY BUILDINGS

(a) When the Security Duty Officer is alerted to a condition which would interrupt the normal occupancy of Agency buildings, he is to contact the Director of Security, the Deputy Director of Security (PTOS), the Chief, Physical Security Division, the Chief, Headquarters Security Branch, and the Chief, Safety Branch. He will also initiate coordination between the Office of Logistics, GSA, and other interested officials. These conditions include fire, flood, power outages, water shortages, and structural damages.

(b) When the danger to a CIA building is a bomb threat or a suspect package, the Security Duty Officer will contact the Director of Security who may implement

plemented or not on cases such as this, the Safety Branch should be called along with the Chief, Physical Security Division.

(c) When the danger to a CIA facility is due to riot, explosives, civil disturbances, and similar disorders,

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the Security Duty Officer will notify the Director of Security, the Deputy Director of Security (PTOS), the Chief, Physical Security Division, the Chief, Headquarters Security Branch, and the Chief, Safety Branch.

12. REQUESTS FOR POLITICAL ASYLUM

STATINTL The U.S. Department of State has issued a policy paper which sets forth that requests for asylum by foreign nationals must immediately be referred to the Department of State, and no U.S. Government personnel should arbitrarily or summarily refuse a request for asylum or for temporary refuge. The general philosophy is that the U.S. Government will provide protective custody for the requester and will use force should it be necessary to thwart forcible repatriation.



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13. THE SECURITY DUTY OFFICE EMERGENCY FUND

Any of the following Office of Security officials are authorized to approve disbursements from the Security Duty Office Emergency Fund:

Director of Security
Deputy Director of Security
Senior Security Duty Officer (at the time of the request)
Security Support Division Duty Officer

If none of the above can be located, the Chief, Physical Security Division and the Chief, Operations, PTOS can also authorize disbursements.

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